

Student Privacy Policy 2026

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Part 1 Student Privacy Policy

1.1 Purpose

- (1) This policy explains how USFP manages students' personal information in a fair and lawful way. It also explains students' rights about their personal information.
- (2) USFP is a joint venture between Navitas Australia (Tylors College Sydney) and the University of Sydney. Tylors College Sydney runs the University of Sydney Preparation Programs and manages students' personal information for USFP. Tylors College Sydney shares students' personal information (including sensitive information) with USFP to support business operations.

1.2 Start date

- (1) This Policy commences the day after the day on which it is registered.

1.3 Application

- (1) This policy applies to intending students, past students and students currently enrolled in the USPPs delivered on behalf of the University of Sydney by Navitas Australia Pty Limited (CRICOS Provider Code: 01682E) trading as Tylors College Sydney (the College). This policy is implemented by staff and affiliates of the College.

1.4 Policy is binding

- (1) Except to the extent that a contrary intention is expressed, this policy binds The University of Sydney Foundation Program Pty Limited (CRICOS Provider Code: 00026A), staff, students and affiliates.

Part 2 General Principles

- (1) USFP only receives personal information from Navitas Australia. Navitas Australia keeps and manages all USFP records, including personal information.
- (2) USFP collects the types of personal information listed in the [Global Privacy Notice](#)
- (3) USFP collects, keeps, uses, and shares personal information for business administration purposes. As USFP courses lead to the University of Sydney, USFP will share personal information (including sensitive information) with the University of Sydney.
- (4) Personal information may be stored outside of Australia through third party service providers (including cloud computing service providers), in the regions and countries described in [Global Privacy Notice](#).
- (5) USFP will comply with the notifiable data breaches scheme established by the Privacy Act 1998 (Cth).
- (6) Where applicable, USFP will comply with the requirements of the European Union General Data Protection Regulation 2016/679 (GDPR).
- (7) We may share your personal information with trusted third parties to meet legal and regulatory obligations. This may include government or law enforcement agencies, or when needed to follow a court order or legal process, or to help protect the safety of staff, students, and the public.
- (8) The privacy notices listed below explain how Navitas Pty Ltd collects, uses, processes, and keeps your personal data safe on behalf of TCS and The University of Sydney.
 - (a) [Global Privacy Notice](#)
 - (b) [Marketing Privacy Notice](#)
 - (c) [Cookie Policy](#)

Part 3 Publication of and changes to this policy

- (1) This Policy will be made available to students by publication on the College website. Students give informed consent for their personal information to be collected, held, used and disclosed as set out in this Policy when accepting the student enrolment terms and conditions. USFP may update this Policy from time to time

Part 4 Records Management

- (1) Records in association with this policy will be kept in accordance with the USPP Records Management Policy and Procedures. Confidential documents related to the implementation of the policy will be maintained according to relevant privacy requirements.

Part 5 Definitions

Affiliates	means consultants and contractors to the College; members of the Board of USFP; members of College committees; and any other persons appointed or engaged by USFP to perform duties or functions on its behalf.
The College	means Taylors College Sydney, including its staff, affiliates and contractors.
Personal information	Information or an opinion about an identified individual, or an individual who is reasonably identifiable, whether the information is true or not, and whether the information is recorded or not. It does not include anonymous information where the identity has been removed.
Sensitive information	means personal information about an individual's: • racial or ethnic origin • political opinions • membership of a political association • religious beliefs or affiliations • philosophical beliefs • membership of a professional or trade association/union • sexual orientation or practices, • criminal record, or • health, genetic or biometric information.
Student	means a person who is currently, was previously or is intending to be an enrolled student in a University of Sydney Preparation Program.
University of Sydney Preparation Programs (USPP)	means the non-award pathway programs offered by the University of Sydney and delivered by Navitas Australia trading as Taylors College Sydney. They include the University of Sydney Foundation Program and the High Achievers Preparation Program.

Part 6 Notes

Recissions and replacements

This document replaces the following, which are rescinded as from the date of commencement of this document:

STUDENT PRIVACY POLICY 2021

Student Privacy Policy 2026

Date adopted	08 July 2026
Date amended	07 May 2026
Approver	USPP Board of Studies
Owner:	College Director
Review date:	At least once every 5 years from the date of commencement.
Rescinded documents	Not applicable
Related documents	(1) <u>Australian Privacy Principles</u> (2) <u>Corporations Act 2001 (Cth)</u> (3) <u>Education Services for Overseas Students (ESOS) Act 2000 (Cth)</u> (4) <u>Education Services for Overseas Students Regulations 2019 (Cth)</u> (5) <u>Privacy Act 1988 (Cth)</u> (6) <u>National Code of Practice for Providers of Education and Training to Overseas Students 2018 (the National Code)</u> (7) <u>National Standards for Foundation Programs</u> (8) <u>USPP Admissions Policy and Procedures</u> (9) <u>Records Management Policy and Procedures</u> (10) <u>Student Enrolment Terms and Conditions</u> (11) <u>Taylors College Student Privacy Policy</u> (12) <u>Navitas Website Privacy Policy</u>

Part 7 Amendment history

Register Version	Approved by	Clause	Amendment	Commenced
1	USPP BoS	Section 2	Changes made to incorporate the Navitas Privacy Policies.	08 July 2026
		Whole document	Policy updated in line with new USYD policy update	
			Language refined to be more student-friendly	